



**St. Lawrence College of Higher Education**  
(AN ISO: 9001:2008 certified "A" Rated B.Ed. College for Girls Only)  
App. by N.C.T.E., Dir. of Hr. Education & Affiliated to GGSIP University, Delhi  
Geeta Colony Facility Centre, Delhi-110 031  
Ph: 9310042100, 7827616100, 011-32542100, 011-32003207  
Website: www.stlawrence.in Email: helpdesk@stlawrence.in

### Constitution of Committee Members in Placement Cell

The training and placement related activities are carried out by the placement committee/Cell under the supervision of placement committee. The Cell comprises of the following members.

S. No	Name Of The Member	Designation	Phone No.
1	Dr. Vijayshri	Principal	9910864530
2	Ms. Renu	Asst. Professor	9810744928
3	Ms. Anshi	Co-ordinator (T.P)	9555834282
4	Ms. Kanika	Co-ordinator	9999720662

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## Functions Of the Placement Cell

1. The Placement Cell is formed to provide all possible Assistance to the students in their efforts to find employment in teaching. The purpose of the cell is to guide the students to choose right career in teaching and to give knowledge, skill, and aptitude to meet the current requirements of the school.
2. The cell helps each student in exploring training and placement opportunities by inviting School Principals during Campus Placement.
3. Gathering information about teaching job requirements and expectations both from students and Principal of the school fairs related to teaching and employment opportunities and conducting jobs.
4. Organising campus recruitment training programmes.

Dr. Mary  
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### Objectives Of Placement Cell

1. To provide personal and career related support to the students in teaching.
2. To conduct the training programmes to students on employability skills as qualified Teachers
3. To provide placement in various organization by arranging campus recruitment drives.
4. To consistently provide competitive skills to fit in present scenario
5. To provide recruitment to students in schools.

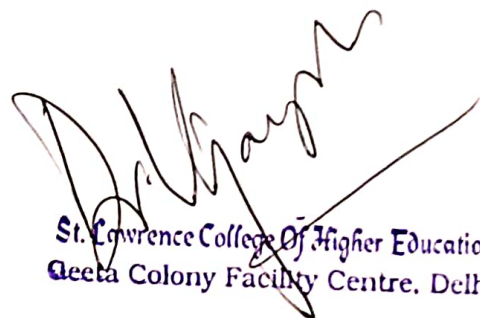
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## Role and Functions Of Placement Cell

1. Assist students in preparing their resumes, covering letter, reference and guides job search strategies and career planning in teaching.
2. Helps students to identify suitable job opportunities and facilitates their participation in recruitment drives in schools.
3. Notifying the students about pre- placement activities, job opportunities and selections through circulars on notice Boards.
4. Organizing campus recruitment training programme for students twice a year i.e March-April and June-July.



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### Modus Operandi Of Placement Cell

1. The placement cell conducts resume building workshop to help students create effective resumes. These workshops provide students with valuable insights into the elements of a successful resume.
2. Campus recruitment drives are organized by the placement Cell to invite various Schools to the Campus to hire students. This provides a platform for students to showcase their skills and abilities, interact with potential employers.
3. The placement cell invites School experts to conducts workshops and seminars on various topics.
4. To help in showcasing in skills experiences and achievements effectively.

Step By Step Grooming Of students for placement in school.

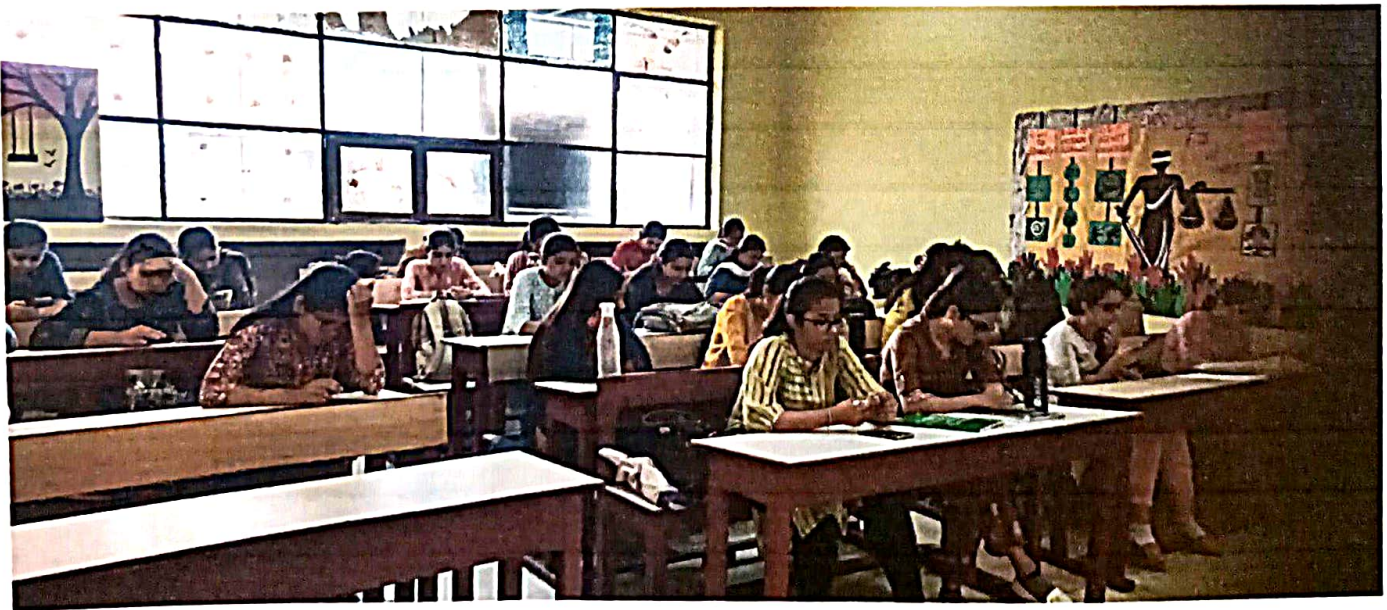
- Resume preparation
- Advertising- pasting of vacancy ads as mention in daily newspaper weekly on the notice board.
- Mock interviews are conducted.
- Practice of demo is done.
- Coaching for preparing for CTET is done by the faculty.
- Liaison with school principal.
- Campus placement.

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# MOCK INTERVIEWS BEING CONDUCTED AT SLCHÉ



B.Ed students facing mock interviews:-



# WRITTEN TEST BEING CONDUCTED

# MOCK INTERVIEWS FOLLOWED BY:-

ST-CHARTS  
SHANZS  
DEMOS.

